



# HIPAA Information

## Who does HIPAA apply to?

HIPAA applies to all Covered Entities (entities that collect, access, use and/or disclose Protected Health Data (PHI) and are subject to HIPAA regulations).

## What is a Business Associate?

HIPAA allows Covered Entities to contract Business Associates to perform functions for the Covered Entity. It requires the Covered Entity to enter into a Business Associate Agreement in which Business Associate assures that it will safeguard the PHI disclosed to it by the Covered Entity.

Sync.com is an ideal HIPAA Business Associate for Covered Entities. All data stored on our servers is encrypted. The unique zero-knowledge nature of our storage system makes us unable to decrypt any PHI stored on our servers. There is no Unsecured Protected Health Information stored on our servers or available to Sync.com, its employees, or its subcontractors.

## What are the responsibilities of the Covered Entity?

- Enrollment in the Sync.com Pro 1TB plan
- Implementation of a signed HIPAA Business Associate agreement with Sync.com prior to storing PHI on Sync.com's servers
- Configuration of Sync client software on the Covered Entity's devices in a HIPAA-compliant manner
- Safeguarding PHI on all devices (computers, laptops, mobile devices, etc.)
- Restricting access to devices containing PHI, including passwords, auto-lock, etc.
- Safeguarding login information to the Sync client software on all devices (computers, laptops, mobile devices, etc.)
- Implementation and enforcement of policies and procedures regarding handling of PHI
- Implementation of a security strategy regarding PHI stored on the Covered Entity's devices

## What are Sync.com's responsibilities?

- Providing the Covered Entity with a download of the Sync client software
- Data encryption during transit and at rest on Sync.com's servers
- Implementation of Policies and Procedures to ensure that all Sync.com employees and subcontractors appropriately handle the Covered Entity's data
- Restricted physical access to servers that store PHI
- Implementation and enforcement of controls to safeguard the Covered Entity's data on Sync.com's servers
- Training and supervision of datacenter personnel

To get started with a cloud storage service that will help fulfill your HIPAA compliance requirements, sign up for the Sync.com PRO 1TB plan and request a Business Associate Agreement by sending an email to [HIPAAcompliance@sync.com](mailto:HIPAAcompliance@sync.com).